

Room Leader			
Location:	AEIOU Service	Essential Qualification(s):	Minimum Diploma in Children Services or studying towards Diploma or equivalent early childhood qualification
Tenure and Status:		Essential licence(s):	Positive Blue card or ability to obtain Ability to obtain a Supervisor's Certificate First Aid Certificate, including Resuscitation, Anaphylaxis and Asthma
Classification:	EBA	Probationary Period:	3 months
Position resources:	2 x Uniform Shirts	Annual Leave:	5 weeks
Delegation of Duties:	Centre Manager	Authorities in your absence:	Centre Manager

AEIOU Foundation

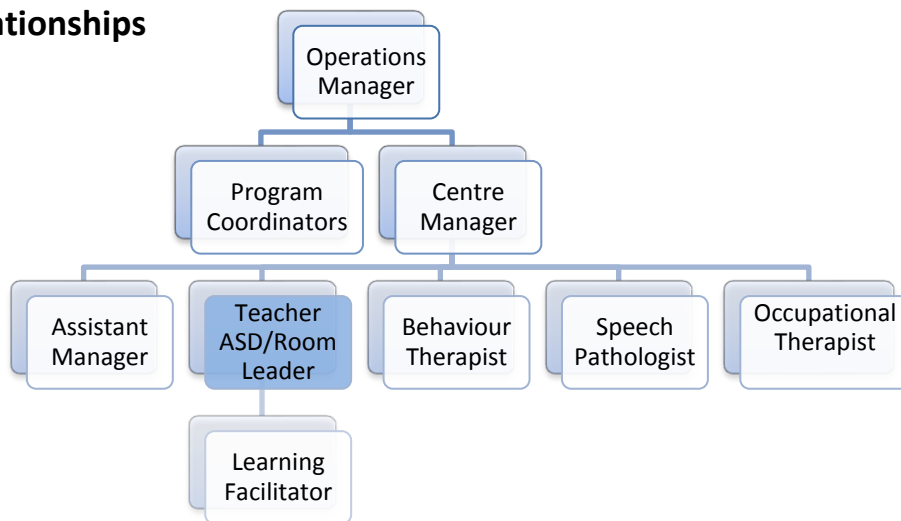
The AEIOU Foundation is a not-for-profit organisation and one of Australia's leading providers of full-time and part-time early intervention for children who have been diagnosed with an autism spectrum disorder who are aged 2 ½ to 6 years. AEIOU provides the only service of its kind in Queensland, delivering a curriculum which has been specifically developed to meet the individual needs and strengths of each child.

At AEIOU, children are supported by a range of professionals, including skilled learning facilitators, early childhood teachers, speech pathologists and occupational therapists. The program is also supported by a dedicated research and psychology team.

AEIOU is recognised for its work with the broader community to raise awareness, improve service delivery and for providing an evidence based early intervention program which meets the 2012 Australian Good Practice Guidelines. The Foundation is committed to delivering a high quality service, and improving the way we operate and work together.



Reporting Relationships



Other key relationships include the wider AEIOU team, children, parents, families and carers.

Position Purpose

The room leader is responsible for taking a leadership role in the development and implementation of a quality care and education program for young children with an autism spectrum disorder, their families and carers.

Responsibilities

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| <ul style="list-style-type: none"> • Work according to all of AEIOU's policies, procedures and standards • Develop and maintain for the provision and implementation of high quality educational programs, working closely with the therapy team • Implement the AEIOU's Curriculum and ensure documentation reflects each child's learning • Demonstrate an understanding of autism • Act as the Certified Supervisor for the centre Service in the absence of the Manager (See Note) • Support all educators to work according to AEIOU's program and philosophy • In conjunction with the therapy team, develop IPs and behavioural plans in collaboration with families and relevant external services. Consult with the therapy team to include individualised therapeutic goals and objectives. • Mentor, coach and work with all educators to meet the requirements of their position descriptions • Oversee the supervision of student teachers within the service • Develop and maintain open and collaborative relationships with all families • Encourage and support parent participation within the service | <ul style="list-style-type: none"> • Act as an advocate for children with autism and early childhood leadership within the service and the wider community • Participate in developing an appropriate early intervention program for children with ASD, particularly in regards to meeting students' individual development needs, IP goals and behavioural plans • Be committed to ongoing learning about ASD and implementing evidence based strategies • To adopt and embrace the organisation's values • To ensure the environment is kept in a safe and hygienic state at all times • A commitment to work as an effective team member • To assist team members in understanding and responding to challenges, change and conflict • To ensure that all communication is completed in a professional and polite manner • To participate in research activities and ongoing Professional Development, maintaining currency in developments in Special Education and in the field of autism • To develop learning resources to support the learning activities • To attend and participate in; Parent Forum meetings, parent education evenings and fundraising activities as required • To assist or support other centres when the need arises • To support children in their transition to new education settings • To view performance competencies click here |
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Note: Certified Supervisor – A Certified Supervisor is a person who holds a Supervisor Certificate which allows a person to be temporarily placed in day to day charge when the Nominated Supervisor is absent.

Organisational Responsibilities

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| <ul style="list-style-type: none">• To comply with all AEIOU policies and procedures at all times• A commitment to meeting and exceeding customer expectations• To adopt and embrace the organisation's values• To recognise and acknowledge the constraints that affect AEIOU and assist in making in necessary changes• To ensure the environment is kept in a safe and hygienic state at all times• To promote AEIOU to the local and wider communities | <ul style="list-style-type: none">• A commitment to work as an effective team member• To assist team members in understanding and responding to challenges, change and conflict• To ensure that all communication is completed in a professional and polite manner• To follow and practice correct fire and emergency evacuation procedures• Consider Workplace, Health & Safety at the service at all times |
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Key Selection Criteria

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| <ul style="list-style-type: none">• Early childhood qualification must be on the ACECQA approval list
http://www.cecqa.gov.au/Qualifications.aspx• Relevant teaching experience in early childhood settings• Experience in working with children with an ASD preferable or willingness to learn ASD specific techniques• A well-developed understanding of theories of early childhood development and current research and theories impacting on the profession• Demonstrated ability to develop, plan and implement a high quality, educational and child centred program, meeting the needs of individual children and the group | <ul style="list-style-type: none">• Ability to mentor and support others in the provision of appropriate educational and care programs High level of written and oral communication skills• Demonstrated leadership ability with small and larger teams• Ability to relate to individuals of various ages, and social and cultural backgrounds• A commitment to continuing professional and personal development |
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