

# **POSITION DESCRIPTION**

Occupational Therapist			
Location	AEIOU Services	Essential Qualification(s)	Current national registration as an Occupational Therapist
Tenure and Status	Permanent, Fixed term, Full-time/Part-time	Essential licence(s)	AHPRA registration
Classification	EBA	Probationary Period	3 months
Position resources	2x uniform shirts, laptop	Annual Leave	5 weeks
Delegation of Duties:	Centre Manager	Authorities in your absence:	Centre Manager

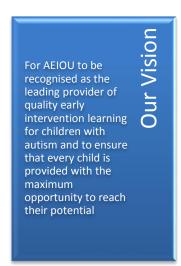
#### **AEIOU Foundation**

AEIOU Foundation's evidence-based intensive early intervention program provides opportunities for children with autism to achieve lifelong outcomes.

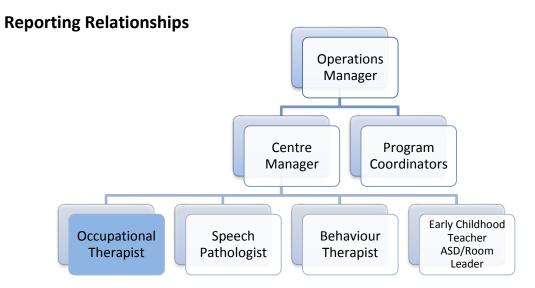
Our program is designed for children aged 2 to 6 years who have moderate to severe needs. Our curriculum, which meets international standards, is delivered by a transdisciplinary team of qualified therapists and educators, with a high staff-to-child ratio.

AEIOU Foundation is proud to employ highly qualified and experienced staff across our centres and we are committed to maintaining and improving skills and knowledge through a rigorous professional development program.









Other key relationships include the wider AEIOU team, children, parents, families and carers.

#### **Position Purpose**

The role of Occupational Therapist at AEIOU operates within an early learning framework and provides specialist therapy support for children with autism spectrum disorder, their families and carers.

### **Position Responsibilities**

- Administer assessments as appropriate within the discipline to identify the nature of each child's developmental needs
- Develop and implement intervention programs as appropriate within the discipline that assist the child with autism to maximise their participation in order to enhance their independence and quality of life
- Monitor, evaluate and review the implementation of programs against set goals according to Individual Plans
- Participate in the development, implementation and review of training programs for staff, families, carers and the wider community
- Develop resources to support the implementation of strategies across the AEIOU Curriculum program

- Undertake appropriate professional development, including regular supervision sessions reflecting on own practice and identify ways to consolidate or improve practice
- To work collaboratively within a multi-disciplinary team to deliver best practice early intervention for children with autism If required, to undertake research into examples of good practice and utilise these to develop AEIOU practice
- To contribute to the review and continuous improvement activities of the organisation
- Support parents to access external agencies where indicated e.g. during transition to school
- Participate in activities including parent forums, parent education evenings and autism awareness activities
- To view performance competencies click here

#### **Organisational Responsibilities**

- To comply with all AEIOU policies and procedures at all times
- A commitment to meeting and exceeding child, family & carers' expectations
- To adopt and embrace AEIOU's values
- To recognise and acknowledge the constraints that affect AEIOU and assist in making in necessary changes
- To ensure the environment is kept in a safe and hygienic state at all times

- To promote AEIOU to the local and wider communities
- A commitment to work as an effective team member
- To assist team members in understanding and responding to challenges, change and conflict
- To ensure that all communication is completed in a professional and polite manner
- To follow and practice correct fire and emergency evacuation procedures

Occupational Therapist Last update: 27 February 2013 Page: 2 of 3

## **Key Selection Criteria**

- Current national registration as an Occupational Therapist in Australia
- Demonstrated ability to provide occupational therapy services for children with autism in an early intervention setting
- Ability to participate in the development, implementation and review of training programs for staff, families and carers
- Demonstrated commitment to continuing professional and personal development
- Strong written & oral communication skills together with a strong customer service focus
- Ability to acquire knowledge of the AEIOU program, curriculum and Disability Services Standards

Occupational Therapist Last update: 27 February 2013 Page: 3 of 3