

# LYNN WRIGHT MEMORIAL FUND

## TERMS & CONDITIONS

The Lynn Wright Memorial Fund has in place these terms and conditions to ensure that all grants administered by the fund are fair and equitable.

### Who Can Apply?

Any parent or guardian on behalf of their child who is attending an AEIOU centre within Queensland.

You must be an Australian Resident and be eligible for Child Care Benefit (*CCB*) and Child Care Rebate (*CCR*) and the Helping Children with Autism Package (*HCWA*).

### Application Process

All applications need to be completed on the Lynn Wright Memorial Fund Application Form and sent through to the Secretary of the Lynn Wright Memorial Fund.

**Mail:** Lynn Wright Memorial Fund  
PO Box 226  
Nathan Qld 4111

**Scan & Email:** [LWMF@aeiou.org.au](mailto:LWMF@aeiou.org.au)

**Phone:** 07 3320 7910

The Lynn Wright Memorial Fund Committee normally meets on the second Friday of each month to review applications. **Meeting dates for 2010 as follows:**

<b>Application Cut Off Date</b>	<b>LWMF Meeting Date</b>
22 March	14 April
31 May	23 June
23 August	15 September
15 December	19 January 2011

Applications will be reviewed using the information that is received from the Applicant. Each application is reviewed by the Committee as well as any information regarding the applicant's fees which is deemed relevant to the application.

Each family is eligible to reapply to the Lynn Wright Memorial Fund on a yearly basis from the date that the previous application was reviewed by the Lynn Wright Memorial Fund Committee.

The decision of the Lynn Wright Memorial Fund Committee is final.

## Funding

The amount of funding that an applicant will receive on behalf of their child is at the discretion of the Lynn Wright Memorial Fund Committee.

The grant is allocated to the family by the AEIOU Accounts department and will be deducted off the family's fortnightly account.

## How the Grant Works

- The grant is administered so that it pays your **out of pocket expenses** after CCB and HCWA.
- Each applicant will be required to utilise their CCB and HCWA as well as utilising the CCR when it is received at the end of the quarter from the Family Assistance Office.
- The CCR will need to be used by the family to pay the following terms out of pocket expenses.
- If grant funds and the resulting CCR as a result of the LWMF grant are spent for purposes other than those of the AEIOU program, the Lynn Wright Memorial Fund Committee may terminate the contract and seek compensation from the applicant.
- Any extra out of pocket expenses as a result of not being eligible for CCB, CCR or HCWA are the responsibility of the applicant.

## Notification

All applicants will be notified in writing.

If the applicant is successful in receiving a grant a detailed breakdown of the fees will be sent with the letter.