

GRANT GUIDELINES

The Lynn Wright Memorial Fund (LWMF) was established in honour of Lynn Wright, the mother of AEIOU Foundation co-founder, Louise Morton. Lynn passed away at the age of 58 in 2005, shortly after the first AEIOU centre was opened in the Brisbane suburb of Moorooka.

The Fund was established to provide assistance to families experiencing genuine financial distress. The committee aims to ensure every child, regardless of their circumstances, has the opportunity to access early intervention and reach their full potential.

WHO CAN APPLY

Any parent or guardian whose child is attending an AEIOU centre can apply for assistance; however, you must be an Australian resident eligible for Child Care Benefit (CCB), Child Care Rebate (CCR) and the Helping Children with Autism (HCWA) package.

APPLICATION PROCESS

All applicants must complete the [Lynn Wright Memorial Fund Application Form](#) and send it to AEIOU by the listed closure dates. You can send completed application forms to:

Mail: Lynn Wright Memorial Fund
PO Box 226
Nathan Qld 4111

Email: enrolments@aeiou.org.au

Fax: 07 3277 5500

Phone: 07 3320 7545

FUNDING

Grants will be available at two levels:

1. A single payment may be made to support families whilst in arrears until the first quarter CCR payment is received, noting if this grant is awarded, the applicant can reapply after 12 months; or
2. Other payments can be made in special circumstances at the discretion of the LWMF.

LWMF reserves the right to financially counsel/manage families receiving financial support if financial obligations are not met.

The grant will be administered directly to your AEIOU account after ALL other payments, benefits and allowances have been applied.

NOTIFICATION

All applicants will be notified in writing within 14 days of the meeting date in which their application was considered.

TERMS & CONDITIONS

The Lynn Wright Memorial Fund (LWMF) terms and conditions set out below are in place to ensure that all grants administered by the fund are fair and equitable and in line with the aims of the fund.

1. Applications to the LWMF must be received before the relevant cut-off date in order to be able to be reviewed by the LWMF Committee (the committee).
2. Applications administered by the LWMF will be reviewed by the committee on the basis of information received in the applications. It is therefore imperative that applicants make full and frank disclosure of all relevant information and include copies of all relevant documents in their application.
3. All information received will be treated as private and confidential and only used for the purpose of reviewing the application to the LWMF and shall not be disclosed to any person for any other purpose.
4. All decisions made by the committee shall be final and conclusive.
5. Any amount of funding that is made to a successful applicant shall be at the complete discretion of the committee, and will be allocated directly to the applicant's account with AEIOU and deducted from fees owing to AEIOU after ALL other payments, benefits and allowances have been applied.
6. The LWMF will not fund unpaid financial obligations to AEIOU.
7. All other Child Care Rebate and HCWA payments must also be applied by the applicant to their account with AEIOU as soon as practicable once they are received by the applicant, along with any other applicable benefits, payments or other grants received, before any funding by the LWMF will be applied to the applicant's account with AEIOU.
8. The Lynn Wright Memorial fund supports a two year early intervention programme. It is not intended to support a third year placement.
9. Families who have utilised their HCWA allocation prior to commencement at AEIOU may not be eligible for Lynn Wright Memorial Fund support.
10. The Lynn Wright Memorial Fund supports full-time early intervention, and preference will be given to applicants with a full-time placement.
11. AEIOU is able to provide the high staff to child ratio with the support of the government and tireless fundraising activities. It is necessary to maintain a high public profile through promotional activity to retain and increase current levels of that support. We request that grant recipients support and promote AEIOU whenever possible.
12. Each family is eligible to reapply to the Lynn Wright Memorial Fund on an annual basis from the date that the previous application was reviewed by the Lynn Wright Memorial Fund Committee.